

Instruction for Presentation (Physically/Virtually)

Please go through the following guidelines and information to successfully prepare, record, and upload your oral presentation.

Guidelines for the Presentation (PowerPoint) Slide:

1. Please prepare your PowerPoint slides covering a maximum of 15 minutes (12 minutes for oral presentation +3 minutes for the Q/A).
2. Please give considerable thought to the design and preparation of an effective and informative presentation.
3. Explanations for graphs, pictures, and tables may be added as necessary.
4. The slide must be prepared using Microsoft Powerpoint.
5. File type must be in .pptx.

A. Presentation Mode: Physically

1. If your paper ID is 65, then rename your Powerpoint slide to “**Presenter’s Last name-PID-65.pptx**”
2. Your presentation slide’s file size should not exceed 10MB.
3. The presentation video submission system will remain open until the 21st December 2021, 11:00 PM (BST).
4. Upload your presentation by following the link [here](#).

B. Presentation Mode: Virtually

1. Prepare a Microsoft PowerPoint presentation and make a Video presentation for your paper.
2. Record your video presentation considering with clear voice (audio) using Zoom application. Before recording your presentation, please visit this site <https://www.myesr.org/guidelines-recording-your-presentation>
3. Upload both the Powerpoint slides and Video file [here](#)

Guidelines for the Video format and preparation:

1. The allowable video-presentation time will be a maximum of 12 minutes and the Question/Answer (Q/A) session will be live.
2. The recorded video should have a widescreen format (16:9 aspect ratio).
3. Consider a pause for transitions between slides with clear narration.
4. Video quality should be at least HD (1280×720) or Full HD (1080p).
5. Video file size should not exceed 240MB, and the presentation slide’s file size should not exceed 10MB.
6. Video file must be in **.mp4**.
7. Make sure that the audio used in the video file is consistent with the presentation slide and clear, free from static, hums, hisses, or interference.
8. The audio should be at the right level without adjusting your volume very high or very low.
9. **You must not use any application for video recording that embeds a watermark or application logo in the video file.**

Submitting your Presentation slide and the video presentation:

1. **If your paper ID is 125, then rename your video file to “Presenter’s Last-PID-125.mp4” and Powerpoint slide to “Presenter’s Last name-PID-125.pptx”**
2. The video presentation submission system will remain open until the 21st Dec 2021, 11: 59 BST.
3. Upload your presentation and recorded video following the link [here](#).
4. Only a registered author of your paper having the proper **authentication code** can submit the Video presentation and the slide.
5. Once you enter your authentication code, look for the “Submit your Video and Presentation Slide” section. Next, locate your video file (.mp4) and the presentation slide (.pptx) from your system and click the Upload button.